

TOLEDO TURNERS GYM INFORMATION, RULES, & POLICIES

Welcome to Toledo Turners Gymnastics! We are so excited to have you enrolled in our program. Please take a few minutes to read over the information, policies, and procedures that we have developed for our gymnastics program. Please stop at the office if you have any questions at any time. Our goal is to provide a wonderful, memorable gymnastics experience for all of our students.

ABOUT TOLEDO TURNERS GYMNASTICS

Toledo Turners Gymnastics is a non-profit organization through the American Turners-Toledo. One of the best investments you can make for your child is physical activity. Choosing gymnastics will help provide your child with the foundation for a lifetime of fitness and good health. Toledo Turners strives to build your child's physical abilities as well as their self-confidence in a safe and fun environment.

REGISTRATION PROCEDURE

Every gymnast must have a current registration and waiver form on file with Toledo Turners signed by a parent or legal guardian before they are allowed on the gym floor. Along with the registration/waiver form, an annual registration fee of \$32.00 per gymnast or a \$64.00 family maximum must be paid. Our annual registration is held every August. **Registration fees are non-refundable.**

PAYMENT POLICY

Fees are billed on a monthly basis. All monthly tuition fees are due on or before the first class of each month. A \$10.00 late fee will be assessed to all accounts with a remaining balance after the 12th of each month. A friendly reminder statement will be mailed to the home address if an account is one month behind. If the account is not brought current at that point (or before the 1st of the next month), the gymnast will be dropped from their class roster and their spot will not be held for them. As we prepare for each class, we plan and provide for the inclusion of your child, therefore, missed classes cannot be deducted from your tuition, nor can tuition fees be refunded or carried over to the next month.

The monthly tuition is based on a four-week month. Fees may be paid by cash, check, or credit/debit card in person at the gym. Payments made with credit/debit cards will be charged a small processing fee. Fees can be put into the brown fee box or you can bring them directly to the office. Fees may also be mailed. (Send to: Toledo Turners Gymnastics, PO Box 1226, Perrysburg, OH 43552.) All checks should be made out to **Toledo Turners Gymnastics** with your child's name in the memo line. (Note: *There is a \$25.00 service fee on all checks returned to Toledo Turners Gymnastics.*)

WITHDRAWAL NOTIFICATION

If you need to withdraw your child from classes at Toledo Turners Gymnastics, you **MUST** notify the office. You will be billed for all classes up until the office is notified of your intention to withdraw. A verbal notice to coaches **is not** sufficient to release financial obligation. You must notify the office, NO EXCEPTIONS!!

DISCOUNTS

- A 10% family discount will be given for 2 or more immediate family members enrolling with Toledo Turners.
- Gymnasts enrolled in more than one class will receive a 10% discount on classes.
- If you refer a student (or family) to Toledo Turners Gymnastics, you will receive a \$25.00 credit towards your monthly tuition with their first full month's paid tuition.

HOLIDAYS, CLOSINGS, AND CANCELLATIONS

Toledo Turners Gymnastics may close due to inclement weather or vacation breaks. Please watch your local television stations for inclement weather closings. If time allows, an email will also be sent to the email address you provided on your registration form and cancellations may also be posted on the gym's Facebook page.

Toledo Turners Gymnastics may also close for holiday/vacation breaks. Always refer to announcements on your monthly tuition statement, signs posted in the lobby, and on the gym Facebook page.

Toledo Turners Gymnastics will close for most national holidays. We will be closed on Easter, Memorial Day, Independence Day, Labor Day, Halloween, Thanksgiving, Christmas, and New Year's. There will be no pro-rating or credits given for holidays. Monthly tuition is based upon an average of four classes per month and you are guaranteed this amount over the course of each calendar year. Make up classes are not issued for holiday closings, and tuition is not pro-rated during months that have closings, as we do not charge extra if you receive five weeks of classes in a month.

SEVERE WEATHER POLICY

Often times severe weather affects our area in the spring and summer months. In an attempt to keep our gymnasts and coaches safe during severe weather please make note of the following:

- If there is a TORNADO WARNING for Wood County classes will be CANCELLED.
- If a TORNADO WATCH or WARNING is issued while your child is attending class at our facility and you are not in the building, please get to Toledo Turners Gymnastics as soon as possible to be with your child.
- If a TORNADO WATCH or a SEVERE THUNDERSTORM WARNING is in effect or severe weather is expected, classes will run as regularly scheduled, however gymnasts will not be able to be dropped off. A parent must accompany their child if the threat of severe weather is expected during the gymnast's class time.

MAKE-UP CLASSES

If your child misses a class due to an illness or an occasional schedule conflict, please contact the office – not your child's coach. A make-up class can be scheduled, free of charge, if we have received notice of your absence and have availability in a class of similar age and ability. **Make-up classes must be scheduled within 2 weeks of the missed class. We cannot guarantee make-up classes – we will not overbook our classes to schedule a make-up class for safety reasons.**

CLASS ATTIRE

Gymnasts are required to dress in active playwear. The clothing must not restrict or impend the child's ability to move.

Girls – leotard, no skirts or tights, hair must be pulled back out of face, no midriffs or sports bras

Boys – athletic shorts and a t-shirt that can be tucked in; no belts buckles, or zippers

No jewelry, socks, or shoes are allowed in class. Girls may wear stud earrings only.

Gymnasts may bring a water bottle from home to have out on the gym floor. We ask that only water or sports drinks be put in the water bottles. No pop, juice, or milk is allowed on the gym floor.

HEALTH AND HYGIENE

All cuts and abrasions **must** be covered with bandages and athletic tape **PRIOR** to entering the building. Children who have warts may attend class however, the wart(s) must be **completely covered** by athletic tape (or something that will keep them covered) **PRIOR** to entering the building. If a child comes out onto the gym floor with an uncovered wart **they will be removed from the class** until the wart has been completely covered. This is the parents responsibility.

SICK POLICY

If a child has a communicable illness or runs the risk of infecting others, your child should be kept at home. This includes, but is not limited to, pinkeye, fever, strep throat, severe colds, lice, poison ivy, the flu, etc.

If your child has uncontrollable coughing, vomiting, a rash, diarrhea, or any mucus from eyes, nose, or mouth we require that your child not attend class until symptoms have subsided. For the health and safety of your child and the other gymnasts, we do require that your child be fever free for 24 hours before returning to Toledo Turners Gymnastics.

CLASS AVAILABILITY

Toledo Turners Gymnastics tries to offer a variety of classes and times to fit most schedules. Please see someone in the office if you need to switch classes. Classes are based on a minimum of 3 students and are subject to cancellation if we do not reach our minimum.

A PUNCTUALITY PLEA

Parents, for the sake of your gymnast as well as the other students in their class and their coach, please make every effort to arrive on time! Being late is far more difficult on a child than what many parents realize. In addition, it greatly distracts the rhythm of the class. Each coach has the right to have a student sit out of practice if they have missed a significant part of a class. A gymnast who is continually late can be dropped from the class roster.

ARRIVING AT TOLEDO TURNERS GYMNASTICS

***PLEASE DRIVE SLOWLY AND CAREFULLY WHEN ENTERING AND LEAVING OUR PARKING LOT! ***

Please do not drop your child off more than 10 minutes prior to the beginning of their class. Parents should always wait with their child until the coach starts the class. Please remind your child to use the restroom before class.

Students may place their belongings in the designated locker area or items may be left with a parent. Toledo Turners Gymnastics and/or the American Turners-Toledo are not responsible for any lost or stolen property that a parent, gymnast, sibling or guest brings into the building.

LEAVING TOLEDO TURNERS GYMNASTICS

Students need to be picked up **on time**. Students are instructed to wait inside the building for a parent to come in and get them. Students will not be allowed to meet you or wait for you in the parking lot. This is for their safety. If you are running late, please call the gym so that we are aware of the situation. All class and team gymnasts need to be picked up when their class time is over, unless prior arrangements have been made.

PARENT OBSERVATION

Parents and siblings/friends may observe from the seating areas only. Gymnastics is a sport that requires total focus and concentration. Parents are asked not “to coach” from the sidelines. Any comment made from observers distracts all students, and can cause a negative effect for all in the gym.

Only gymnasts and Toledo Turners Gymnastics staff are allowed on the gym floor and in the gym area. Anyone else entering the gym floor or gym area must be accompanied by a coach or staff member.

Siblings/friends who are waiting with parents **must be supervised at all times!!** Please be sure your other children are seated or in the same area that you are. The staff is not responsible to watch children left in the lobby area while parents are in the gym area – children will be sent to sit with their parent. An adult **must accompany** any sibling or friend not registered with Toledo Turners. Toledo Turners Gymnastics is not a babysitting service and will not be held responsible for children left at the gym. **If you cannot stay and observe the class, or if you need to run errands, you must take siblings and friends not registered with you.**

If a spill or mess is made while you are in attendance at Toledo Turners Gymnastics, please advise the office staff immediately so that the area can be assessed and cleaned appropriately.

HARASSMENT POLICY

All parents, gymnasts, siblings, and guests are asked to conduct themselves in an appropriate manner while in our facility or on the gym floor. Toledo Turners Gymnastics cannot allow the harassment of (or bullying) of any child, parent, or staff member while at the gym or at a Toledo Turner Gymnastics sponsored event, including any away function in which we are participating. Please remember that we have small children in the building anytime the building is open. Please no fighting, foul language, no damaging property, and please refrain from rumors or negativity towards the program, coaches, or gymnasts. All athletes progress better and have much more fun in a positive environment.

A gymnast, regardless of age, who does not conduct himself/herself appropriately before, during, or after their class will receive a warning from their coach or a staff member. If there is a second offense, the gymnast will be asked to sit out the remainder of class time. If there should be a third offense, the staff will have a meeting with the parent and ask that the gymnast sit out of the following week of classes. If the conduct persists, the staff reserves the right to remove the gymnast from the program. Anyone purposely damaging equipment, furnishings, or the structure of the building will be asked to leave the program and no refunds will be issued.

Any parent conducting themselves in what the Toledo Turners Gymnastics staff deems as an inappropriate manner in the building or towards another parent, coach, staff member, or gymnast will be asked to leave the facility. The Toledo Turners Gymnastics Staff reserves the right to ask any adult with inappropriate behavior to leave the Toledo Turners program. Thank you for understanding and cooperating with this policy.

We thank you for choosing The Toledo Turners program and thank you for the opportunity of working with your child/children. Should you have any questions or concerns please feel free to contact a staff member in the office. We will be glad to assist you.

****Toledo Turners Gymnastics is a section of the American Turners-Toledo, a non-profit organization which stresses cultural and physical education to its members. All competitive gymnasts must have a family membership to the American Turners-Toledo in order for them to compete for the Toledo Turners Gymnastics Teams. Due to the physical requirements of the sport of gymnastics, Toledo Turners Gymnastics reserves the right to refuse attendance in our classes to anyone that our staff feels it is not qualified or equipped to coach. We also reserve the right to revoke your membership in our program if you are unable or unwilling to adhere to our rules and policies.****