

# TOLEDO TURNERS GYMNASTICS

## GYM INFORMATION, RULES, & POLICIES

Please take a few minutes to read over the information, policies, and procedures that we have developed for our gymnastics program. Please stop at the office if you have any questions at any time. Our goal is to provide a wonderful, memorable gymnastics experience for all of our students.

### **ABOUT TOLEDO TURNERS GYMNASTICS**

Toledo Turners Gymnastics is a non-profit organization through the American Turners-Toledo. One of the best investments you can make for your child is physical activity. Choosing gymnastics will help provide your child with the foundation for a lifetime of fitness and good health. Toledo Turners strives to build your child's physical abilities as well as their self-confidence in a safe and fun environment.

### **REGISTRATION PROCEDURE**

Every gymnast must have a current registration and waiver form on file with Toledo Turners Gymnastics signed by a parent or legal guardian before they are allowed on the gym floor. Along with the registration/waiver form, an annual registration fee of \$32.00 per gymnast or a \$64.00 family maximum must be paid. Our annual registration is held every August. **Registration fees are non-refundable.**

### **PAYMENT POLICY**

Fees at Toledo Turners Gymnastics are billed on a monthly basis. All monthly tuition fees are due **on or before the first class of each month.** A **\$10.00 late fee** will be assessed to all accounts with a remaining balance after the 12<sup>th</sup> of each month. A friendly reminder statement will be mailed to the home address if an account is one month behind. If the account is not brought current at that point (or before the 1<sup>st</sup> of the next month), the gymnast will be dropped from their class roster and their spot will not be held for them. As we prepare for each class, we plan and provide for the inclusion of your child, therefore, missed classes cannot be deducted from your monthly tuition, nor can tuition fees be refunded or carried over to the next month.

The monthly tuition is based on a four week month. Fees may be paid by cash or check in person at the gym by dropping them into the brown fee box or by bringing them directly to the office. Fees may also be mailed by sending them to Toledo Turners Gymnastics, 26280 Glenwood Road, Perrysburg, Ohio 43551. All checks should be made out to **Toledo Turners Gymnastics** with your child's name or the account name in the memo line. (Note: *There is a \$25.00 service fee on all checks returned to Toledo Turners Gymnastics.*)

### **WITHDRAWAL POLICY/NOTIFICATION**

If you need to withdraw your child from classes at Toledo Turners Gymnastics, you **MUST** notify the office. There is a withdrawal notice form that needs to be filled out. You will be billed for all classes up until the office is notified of your intention to withdrawal and the form is signed. A verbal notice to coaches **is not** sufficient to release financial obligation. You must notify the office, NO EXCEPTIONS!!!

## **DISCOUNTS**

\* A 10% family discount will be given for 2 or more immediate family members enrolling with Toledo Turners.

\* If you refer a student (or family) to Toledo Turners Gymnastics, you will receive a \$25.00 credit towards your monthly tuition with their first full month's paid tuition.

## **CLASS CANCELLATION/HOLIDAYS**

Toledo Turners Gymnastics may close due to inclement weather. Please watch your local television stations for inclement weather closings. If time allows, an email will also be sent to the email address you provided on your registration form and cancellations may also be posted on the gym's Facebook page.

Toledo Turners Gymnastics may also close for holiday/vacation breaks. Always refer to announcements on your monthly tuition statement or signs posted in the lobby.

Toledo Turners Gymnastics will close for most national holidays. This includes Easter, Memorial Day, Independence Day, Labor Day, Halloween, Thanksgiving, Christmas, and New Year's. There will be no pro-rating or credits given for holidays. Fees are based on a four week month. Holidays are offset by months offering a 5<sup>th</sup> week of class during the year.

## **SEVERE WEATHER POLICY**

Often times severe weather affects our area in the spring and summer months. In an attempt to keep our gymnasts and coaches safe during severe weather please make note of the following:

- If there is a TORNADO WARNING for Wood County classes will be cancelled.
- If a WATCH or WARNING is issued while your child is attending class at our facility and you are not in the building, please get to Toledo Turners Gymnastics as soon as possible to be with your child.
- If a TORNADO WATCH or a **SEVERE** THUNDERSTORM WARNING is in effect or severe weather is expected, classes will run as regularly scheduled, however gymnasts will not be able to be dropped off. A parent must accompany their child if the threat of severe weather is expected during the gymnast's class time.

## **CLASS ATTIRE**

Gymnasts are required to dress in active playwear. The clothing must not restrict or impend the child's ability to move. Please no oversized clothing and no clothing with buckles, zippers, or belts.

Girls – Girls should wear a leotard. No socks and no tights allowed.

Boys – Boys should wear t-shirts and shorts. No socks allowed.

For safety reasons, **hair must be pulled back** out of the child's face and eyes before class begins and **jewelry is not allowed**.

## **HEALTH AND HYGIENE**

All cuts and abrasions **must** be covered with bandages and athletic tape **PRIOR** to entering the building. Children who have warts may attend class however, the wart(s) must be completely covered with athletic tape (or something that will keep them covered) **PRIOR** to entering the building. If a child comes out onto the gym floor they will be removed from the class until the wart is completely covered.

If a child has a communicable illness or runs the risk of infecting others, your child should be kept home. This includes, but is not limited to, pinkeye, fever, strep throat, severe colds, lice, poison ivy, the flu, etc.

## **CLASS AVAILABILITY**

Toledo Turners Gymnastics tries to offer a variety of classes and times to fit most schedules. Please see someone in the office if you need to switch classes. Classes are based on a minimum of 4 students and are subject to cancellation if we do not reach our minimum.

## **A PUNCTUALITY PLEA**

Parents, for the sake of your gymnast as well as the other students in their class and their coach, please make every effort to arrive on time! Being late is far more difficult on a child than what many parents realize. In addition, it greatly distracts the rhythm of the class. Each coach has the right to have a student sit out of practice if they have missed a significant part of a class. A gymnast who is continually late can be dropped from the class roster.

## **ARRIVING AT TOLEDO TURNERS GYMNASTICS**

\* \* \* PLEASE DRIVE SLOWLY AND CAREFULLY WHEN ENTERING AND EXITING OUR PARKING LOT!!! \* \* \*

Please do not drop your child/children off more than **10 minutes** prior to the beginning of their class. Parents should always wait with their child until the coach starts the class. Please remind your child to use the restroom before class.

Students may place their belongings in the designated locker area or items may be left with a parent. Toledo Turners Gymnastics or the American Turners-Toledo are not responsible for any lost or stolen property that a parent, gymnast, sibling, or guest brings into the building.

## **LEAVING TOLEDO TURNERS GYMNASTICS**

Students need to be picked up **on time**. Students are instructed to wait inside the building for a parent to come in and get them. Students will not be allowed to meet you or wait for you in the

parking lot. This is for their safety. If you are running late, please call the gym so that we are aware of the situation. All class and team gymnasts need to be picked up when their class time is over, unless prior arrangements have been made.

## **PARENT OBSERVATION**

Parents and siblings/friends may observe gymnastics classes from the seating areas only. Gymnastics is a sport that requires total focus and concentration. Parents are asked not “to coach” from the sidelines. Any comment made from observers distracts all students, and can cause a negative effect for all in the gym.

**Only gymnasts and coaches are allowed on the gym floor and the gym area.** Anyone else entering the gym floor or gym area must be accompanied by a coach or a staff member.

Siblings/friends who are waiting with parents **must be supervised at all times!!** An adult must accompany any sibling or friend not registered with Toledo Turners Gymnastics. Toledo Turners Gymnastics is not a babysitting service and cannot and will not be held responsible for children left at the gym. If you cannot stay and observe the class, or if you need to run errands, you must take siblings and friends not registered with you.

**We thank you for choosing the Toledo Turners program and thank you for the opportunity to work with your child/children. Should you have any questions or concerns please feel free to contact a staff member in the office. We will be glad to assist you.**

**\*\*Toledo Turners Gymnastics is a section of the American Turners-Toledo, a non-profit organization which stresses cultural and physical education to its members. All competitive gymnasts must have a family membership to the American Turners-Toledo in order for the gymnast to compete for the Toledo Turners Gymnastics teams. Due to the physical requirements of the sport of gymnastics, Toledo Turners Gymnastics reserves the right to refuse attendance in our classes to anyone that our staff feels it is not qualified or equipped to coach. We also reserve the right to revoke your membership in our program if you are unable or unwilling to adhere to our rules and policies.\*\***

## **HARASSMENT POLICY**

All parents, gymnasts, siblings, and guests are asked to conduct themselves in an appropriate manner while in our facility or on the gym floor. Toledo Turners Gymnastics cannot allow the harassment of (or bullying) of any child, parent, or staff member while at the gym or a Toledo Turners Gymnastics sponsored event, including any away function in which we are participating. Please remember that we have small children in the building anytime the building is open. Please no fighting, foul language, no damaging property, and please refrain from rumors or negativity towards the program, coaches, or gymnasts. All athletes progress better and have much more fun in a positive environment.

A gymnast, regardless of age, who does not conduct himself/herself appropriately before, during, or after their class will receive a warning from their coach or a staff member. If there is a second offense, the gymnast will be asked to sit out for the remainder of class time. If there should be a third offense, the staff will have a meeting with the parent and ask that the gymnast sit out the following week of classes. If the conduct persists, the staff reserves the right to remove the gymnast from the program.

Anyone purposely damaging the equipment, furnishings, or the structure of the building will be asked to leave the program and no refunds will be issued.

Any parent conducting themselves in what the Toledo Turners Gymnastics staff deems as inappropriate manner in the building or towards another parent, coach, staff member, or gymnast will be asked to leave the facility. The Toledo Turners Gymnastics Staff reserves the right to ask any adult with inappropriate behavior to leave the Toledo Turners Program. Thank you for understanding and cooperating with this policy.